



# BASCNA MEETING

Baltimore Area Service Committee of Narcotics Anonymous  
Free State Regional Service Center  
217 N. Warwick Avenue  
Baltimore, Md. 21223  
Phone: 410-566-4022



Hotline: 1-800-317-3222

Stephanie G. – Chair

Nicole H. – Vice Chair

Katrina W. - Secretary

Saturday, ~~April 6, 2019~~ June 1, 2019 oops!

## BASC AGENDA

### Order of Business

*Please review reports before the start of the meeting*

1. Serenity Prayer (*We Version*)
2. Reading of 12 Concepts
3. Housekeeping rules
4. Roll Call
5. Welcome to all New Groups, New GSR's, Alternate GSR's
6. Secretary report and review/approval of last monthly minutes
7. Treasurer and/or Vice-Treasurer update/Report
8. Special Events Subcommittee Report
9. Old Business
10. New Business
11. Chairperson Report
12. Vice-Chairperson Report
13. Literature Report
14. BACNA Liaison Report
15. BACNA Update
16. RCM/RCM Alternate Report(s)
17. Policy Committee Report
18. Hospitals & Institutions (H&I) Committee Report and update
19. Public Relations/Information (PR/PI) Committee Report
20. Phone line/Hotline Committee Report
21. Web Servant Report/Alternate Web Servant Report(s)
22. FSRNA and/or FSRCA Report
23. Open Discussions of issues, thoughts, and concerns in our BASC Area

*Closing with the "We" version of Serenity Prayer.*

*Thank you for all GSR's stepping up to staying until the close of meeting.  
This demonstrates how your Home Group presents itself to the Area, Region, and the World!*

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## Respectful Housekeeping Rules

*Please all remember that our recovery process teaches us:*

*Cooperation, Open-mindedness, Compassion, Love,*

*Understanding, Tolerance, Honesty,*

*Caring, Giving, Helping one another, and Willingness.*

*We the BASC Executive Body Respectfully*

*Requests your help and assistance by:*

- \*Please* pick up and review your meeting packets before start of meeting.
- \*Please* read over the agenda.
- \*Please* be seated 5 minutes before the meeting with your phone on vibrate/silent.
- \*Please* respect and assist our Sergeants at Arms.
- \*Please* take ALL personal conversations out of meeting area.
- \*Please* when you need any forms (i.e. *nominations or motions etc.*) please allow the Sergeants at Arms to assist you.
- \*Please* no cross sharing or talking. (*Direct all questions and comments to your BASC Executive Body*)
- \*Please* for all GSR counts keep your hand up and stay in place until count is finished. Please speak loudly and clearly.
- \*Please* stay focused on business currently on the floor to be discussed and possibly voted on.
- \*Please* remember to keep principles before personalities. Group conscious is the spiritual means by which we invite a loving God to influence our decisions (6<sup>th</sup> Concept).
- \*Please* remember that motions and nominations are conducted during new business.
- \*Please* clean up behind yourself and your neighbor.





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**Saturday, June 1, 2019**

## BASC MEETING MINUTES

### ➤ OPENING

- We version of “The Serenity Prayer”
- The reading of “The 12 Concepts”
- Housekeeping Rules

### ➤ ROLL CALL

○ BASC Chair	<b>Excused</b>	○ Phone Line Chair	<b>Dina T.</b>
○ BASC Vice-Chair	<b>Nicole H.</b>	○ Hospitals & Institutions Chair	<b>Carolyn S.</b>
○ Secretary	<b>Katrina W.</b>	○ RCM	<b>Charvette C.</b>
○ Alternate Secretary	<b>Excused</b>	○ Alternate RCM	<b>Absent</b>
○ Treasurer	<b>Verlie H.</b>	○ Public Relations Chair	<b>Antonio S.</b>
○ Alternate Treasurer	<b>Milton W.</b>	○ BACNA Liaison	<b>Absent</b>
○ Literature Chair	<b>Curtiss C.</b>	○ BACNA/Region	<b>No Rep</b>
○ Policy Chair	<b>Cynthia C.</b>	○ FSRCA and / or FSRNA	<b>Absent</b>
○ Special Events Chair	<b>Francis C.</b>		
○ Web-Servant	<b>Absent</b>	○ Sargent at Arms #1	<b>Patrice D.</b>
○ Alternate Web-Servant	<b>Franklin G.</b>	○ Sargent at Arms #2	<b>Jimmy B.-sub</b>

### ➤ WELCOME of “New Groups and/or GSR/Alt GSR

Home Group Name	Address	Representative	Meeting Information
<b>Tuesday Night on Liberty Heights</b>	3401 Liberty Heights Ave	Gerald C.--GSR Bill P.--Alt. GSR	➤ Tuesday @7pm (OD)
<b>Circle of Sister</b>	4640 Edmondson Ave Baltimore, MD. 21229	Regina G.--GSR Jetun B.--Alt. GSR	➤ Wednesday @6:30pm— 7:30pm (Women Rap)
<b>Spiritual in Nature</b>	4403 Pimlico Rd Baltimore, MD. 21215	Nicole.—GSR Melinda Mc.— Alt.GSR	➤ Tuesday & Thursday @7am—8:15am (ST.1,2,3, TRAD 1,2,3)
<b>Renew, Recover, Regain</b>	200 N. Fulton Ave Baltimore, MD. 21217 Greater Bethesda Missionary Bapt. Church	Jonelle L.--GSR	➤ Start June 14, 2019 ➤ Friday@6:45pm

- OD – Open Discussion
- Basic Text
- JFT – Just For Today
- ST – STEP
- TR - TRADITIONS
- L - LITERATURE
- TO – TOPIC
- GP-Guiding Principles
-



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**Saturday, June 1, 2019**



- **SECRETARY Update:** Review of last Month's minutes (See Report)
  - I attended and participated as the Secretary @the Executive body meeting 5/16/19.
  - BASC information/contact brochure has turned in for print, plan to distribute next month, cross your fingers☺
  - **1<sup>st</sup> GSR count @ 11:13 am 18 GSR's**
- **TREASURER/VICE TREASURES** (See Report)
  - Approved (20, 0, 0)
- **SPECIAL EVENTS** (See Report)
  - Today's special events-**"We Do Recover"** Back Yard Party, Saturday, June 1, 2019, **1pm—8pm** (marathon) @ 1212 N. Wolfe Street (**Dee's Place**). See flyers for next month's event
- **OLD BUSINESS**
  - **Motion#1-050419(procedural)**-Suspend July Special Events until July 13<sup>th</sup> (second Saturday). **Intent:** To support Regional Event, avoid Conflict. (**25,2,1**)
  - **Motion#2-050419(procedural)**-The area suspend sending money to the Region for 60 days, to discuss the decision the region made to donate \$10,000 to FRCNA at group level. **Intent:** Give the groups the opportunity to discuss sending money forward to carry the message. (**25,1,2**)
  - **motion#03-050419(non-procedural)**-That Baltimore Area move Free State (FSRNA) committee to reconsider approval of \$10,000 grant to Free State Convention Committee, as a donation; and convert the grant to a loan-repayable from proceeds from FSRNA Nov. 2019 convention. **Intent:** To promote financial accountability of FSRNA-in accordance with Tradition 7-to promote greater Free State Committee responsibility to area support. (**23,1,1**)
  - **Suspended Motion 5/4/19-withdrawn**
- **NEW BUSINESS**
  - Will current motion override the treasurer report?
  - Craig R.--FSRNA PR present to share information with BASC 6/1/19.
  - **2<sup>nd</sup> GSR count @ 12:05 pm 26 GSR's**
- **CHAIR Update** (See Report)
- **VICE CHAIR Update** (See Report)





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**Saturday, June 1, 2019**



- 3rd GSR count @ 1:00 pm 18 GSR's
- **LITERATURE Update (See Report)**
  - "Together We Can", literature contest begins May 1, 2019 thru August 15, 2019.
- **BACNA LIAISON / BACNA BOD / BACNA Subcommittee Update(s)-(See Report)**
  - No May verbal/written report.
- **RCM and/or Alternate RCM Report(s) (See Report)**
- **POLICY Subcommittee Report (See Report)**
- **HOSPITALS and INSTITUTIONS Subcommittee Update (See Report)**
- **PUBLIC RELATIONS Subcommittee Update (See Report)**
- **PHONE LINE Subcommittee Update (See Report)**
  - No written report for May 2019, verbal report given
- **WEBSERVANT / ALTERNATE WEB SERVANT (See Report)**
  - reported having 0021327 views
- **FSRCNA and / or FSRNA (See Report)**
- **OPEN GROUP DISCUSSION None**
- **CLOSING**
  - The We version of the "Serenity Prayer"

***Thank you for allowing me to serve!!!***

***Truly Grateful,***

***Katrina W.***

BASC Secretary  
443-255-4891  
BASCSecretary@yahoo.com

Baltimore Area Service Committee of Narcotics Anonymous

May-19

Balance from Statement 4/30/2019

\$ 3,989.20

Currency	BASC	Special Event
Coin	4-May	4-May
1 \$ 1,204.00		
2 \$ 23.17		
3 \$ 72.90		
4 \$ 30.00		
5 \$ 27.38		
6 \$ 48.75		

Checks / Money Orders

Area Basket \$ 48.75

Deposited 5/6/2019 \$ 1,406.20

Total Deposited \$ 2,719.11

Deposit + Balance \$ 6,225.64

Debits / Expenses	
Check # 4663	1 \$ 900.00
Check # 4664	2 \$ 600.00
Check # 4665	3 \$ 116.94
Check # 4666	4 \$ 60.00
Check # 4667	5 \$ 22.50
Check # 4668	6 \$ 151.00
Check # 4669	7 \$ 90.00
Check # 4670	8 \$ 90.00
Check # 4671	9 \$ 65.19
Check # 4672	10 \$ 34.19
Check # 4673	11 \$ 53.94
Check # 4674	12 \$ 535.35
Total Debits	Minus
	\$ 2,719.11

Ending Balance

Prudent Reserve

Operating Expense

Go To The Region

\$100 minimum established by BASC Motion 4-080412

Anything above the operating expense

Please Make Checks or Money Orders to Baltimore Area

TRIP INCLUDING REGISTRATION / HOTEL ROOM / GAS

RCM \$ 250.00  
ALT. RCM \$ 250.00  
BASC--Chair \$ 250.00

3,373.89

\$ 1,000.00

\$ 2,600.00

\$ 399.20

\$ 3,006.53

2,373.89

Above \$ 406.53

UNDER

226.11



# **Home Group Donations – MAY 2019**

<b>SPIRITUAL IN NATURE SISTERS IN RECOVERY</b>	<b>LIVING CLEAN FREEDOM FROM BONDAGE</b>	<b>STRONG CONNECTIONS LITTLE ITALY</b>
<b>LIFE SUPPORT – WOMAN’S RAP</b>	<b>HELP HAS ARRIVED</b>	<b>COURAGE TO CHANGE</b>
<b>NEW BEGINNINGS A DESIRE TO CHANGE</b>	<b>LIBERTY / GARRISON 1000 MILE WALK</b>	<b>RECOVERY AT THE CANTER RECOVERY OR RELAPSE</b>
<b>GIVE ME A BREAK</b>	<b>TUESDAY NIGHT ON LIBERTY HEIGHTS</b>	<b>LIVING LIFE A NEW WAY</b>
<b>SERENITY IN THE VILLAGE</b>	<b>VISION OF HOPE</b>	<b>SUNDAY MEN’S RAP</b>
<b>G.O.D</b>	<b>PROMISE IS FREEDOM</b>	<b>DOING IT AGAIN ON GREENMOUNT</b>
<b>THE BEST THING GOING</b>	<b>MIRACLES ON CHESTER STREET</b>	<b>STRIVING AND THRIVING WITH THE STEPS</b>
<b>TO LIVE OR DIE IN LA I CAN’T DO IT ALONE</b>	<b>BLAST OF RECOVERY DO THE RIGHT THING NOW</b>	<b>HAMILTON NOON STEP WORKING GUIDE</b>
<b>HOPE MISSION</b>	<b>LIBERTY ROAD GROUP</b>	<b>7 DAYS OF NA</b>
<b>LITERATURE IS THE PROGRAM</b>	<b>MESSAGE OF RECOVERY</b>	



May 2019

## Special Events Report

Again, I would like to report another successful event. Thanks for your support. Everyone was engaged and appreciated hearing the newer members. Financially it was not the greatest efforts but we truly appreciate each opportunity to try and meet the needs of the Baltimore Area. We are steadfastly moving forward with our new ideas and entertainment in a recovery oriented atmosphere.

This month we welcome you to the **"We Do Recover" Backyard Party!!!** We will be at **Dee's Place** today, so bring your tables, chairs, table top games, and enjoy the music at Special Events Backyard Party. Food and refreshments will be on sale. **Please no outside vendors.**

Thanks for the opportunity to serve.

Frances C.





May 16, 2019

### SPECIAL EVENTS

OPERATING REPORT FOR MONTH May, 2019

CHAIR Frances C.      VICE CHAIR Shena J.

OPERATING BALANCE: 1200.00	EXPENSES/TOTALS
RECEIPT FOR VENUE COST	450.00
HELD:	
RECEIPT FOR DJ COST	0.00
DJ NAME:	NA
OTHER ITEM(S) Purchases made on event day	27.10
ITEM(S) NAME:	
RECEIPTS FOR SUPPLIES, FOOD, ETC.	674.84
RETURNED CASH/NOT SPENT	48.06
TOTAL FOR ALL OPERATING COST FOR THE EVENT (SHOULD EQUAL UP TO OPERATING BALANCE)	1100.00
RETURNED FROM EVENT FOOD/METTING ENVELOPES	697.60

\*\*\*\*\* "The Special Events Subcommittee plans and creates events and/or functions that provide a clean, safe environment for our members to enhance the enjoyment of their recovery; to fellowship together and to promote unity."

Articles and Guidelines, page 10, January 2017

# AREA MEETING NOTES



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## Chair Report

*Greetings Executive Body, GSR's and Alternate GSR's,*

Our 6<sup>th</sup> step states, ***"We were entirely ready to have God remove all these defects of character."*** This is where we let go of those behaviors and attitudes that are no longer serving us and holding us back. If positive behaviors and attitudes are learned, our interaction with the world will change for the better.

I was unable to attend our 3<sup>rd</sup> Thursday meeting due to my work schedule. However, I was able to attend the newsletter subcommittee meeting while participating in construction of such.

*Thank you for allowing me to serve.*

Respectfully Submitted,

*Stephanie G.*

[BASCchair@yahoo.com](mailto:BASCchair@yahoo.com)



# AREA MEETING NOTES



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## Vice Chair Report

*Greetings Executive Body, GSR's and Alternate GSR's,*

According to our 1<sup>st</sup> concept it states, *"To fulfill our fellowship's primary purpose, the NA groups have joined together to create a structure which develops, coordinates, and maintains services on behalf of NA as a whole."* This denotes responsibility; to act morally and with integrity. Our groups depend on our mental accountability and trustworthiness.

I attended out 3<sup>rd</sup> Thursday meeting on the 24<sup>th</sup> of May. In that meeting we clarified the ideas and suggestions to propose to GSR's regarding Regional matters. This will be discussed in depth by our RCM and Policy Chair.

Thank you for allowing me to serve.

Forever in Service,

A handwritten signature in cursive script, appearing to read 'Nicole H.', followed by a small heart symbol.

Nicole H.

443.694.0146

[BASCvicechair@yahoo.com](mailto:BASCvicechair@yahoo.com)



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**Stephanie G. – Chair Nicole H. – Vice Chair Katrina. - Secretary**



6/1/19

## Literature Committee

**Literature Chair: Curtiss C.**

**Literature Vice Chair Milton W.**

**Committee Members Kim H, James A**

Greeting all,

The Baltimore Area Literature committee did not meet this month. We meet every 3<sup>rd</sup> Tuesday from 4:45-5:30. Please continue to let us know of any meeting changes, they will go into the next meeting schedule printed. Use my new email [Bascliterature@yahoo.com](mailto:Bascliterature@yahoo.com)

On Saturday 5/11/19 Milton and I attended the Free State Regional off month meeting. A new book in the making. Spiritual Principle a Day Book Project. The 2018 World Service Conference approved a project plan for a book that explores a spiritual principle on each day of the year. According to the survey members would like to hear the voice of other members. If you are interested in giving your input, go to NA.org click on for our members and then Projects and Surveys. The deadline is through June.

We would like to encourage members to get involved with the Together we can newsletter. We can use some new reader writes, if you have any poems or any writings related to recovery and want to put them in the newsletter let Milton or me know, and make sure you sign a release form. Remember the literature contest began May 1<sup>st</sup> and the last day for submission is August 15, 2019 you can also mail in your submission to Together we can Newsletter Free State Region Service Center 217 N. Warwick Ave Balto, Md 21223

Below is the link to the Free State Region website. There you can find new information and events in the region.

<https://www.fsrna.org/>

NA.org

Thank you.

Submitted by

Curtiss C. Literature Chair



# **BACNA Liaison** **June 1<sup>st</sup>, 2019** **Area Service Report**

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- I. The BACNA Board is in preparation of Learning Day 2019.

Have you ever thought of what it takes to actually sponsor a convention?

Have you ever wondered what a chair or vice- chairperson's responsibilities are?

Maybe, you just want to know what it is to be a member.

Well, Learning Day is for you! It will provide you with all of the information to answer the above questions. More than anything, it is a wonderful way to break into service work. Stay tuned for more to come on Learning Day 2019... The informational flyer is forthcoming.

- II. BACNA XIV Fundraising & Entertainment Committee presents a Speaker Jam at Dee's Place on July 27, 2019. See flyer in your packets.
- III. BACNA XIV Convention Sub-Committees are still in need of trusted servants
- IV. BACNA Board of Directors has a Vice-Chair vacancy as well as several Board Member vacancies

Thank you for allowing me to be of service,

Carolyn V, BANCA Liason

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## BASC Policy Report

June, 2019



Hello everyone,

The Journey Continues states that, "Service is not a position in a committee, it is a posture in the heart, it's a way of life we can practice in all our affairs."

We (the committee) need to do a few more updates. We are reviewing and determining what committee needs to complete and/or update policy.

Three motions passed in May at the Area meeting.

### **Missed policy of the past**

- 1) Recommend a motion which states, "Prior Policy motions, guidelines, descriptions and details in past Policies remain an achieved part of policy. If any items are missed or overlooked by any updates; it is understood that they remain and do not have to be voted in again.
- 2) Once identified "lost parts of policy" are brought to the Area Policy Chair, noted in the Policy Chair's written report to inform the Area of an update and automatically be included in Policy without a vote or motion, unless otherwise declined or rejected by the GSRs.

**Trusted Servant**

**Cynthia C.**



## MOTION TABLE

TYPE OF MOTION	PURPOSE	INTERRUPT	SECOND	DEBATABLE	VOTE
Adjourn	To end the committee meeting.	No	Yes	No	Simple
Amend	To change part of the language in a main motion.	No	Yes	Yes	Simple
Amend by substitution	To alter a main motion by completely rewriting it, while preserving its intent.	No	Yes	Yes	Simple
Appeal ruling of chair	To challenge a decision the chair has made about the rules of order.	Yes	Yes	Yes	Simple
Information, point of	To be allowed to ask a question about a motion being discussed, <i>not</i> to offer information.	Yes	No	No	None
Main motion	An idea a committee member wants the committee to put into practice.	No	Yes	Yes	Varies
Order of the day	To make the committee return to its agenda if it gets onto another track.	Yes	No	No	None
Order, point of	To request clarification of rules of order when it appears they are being broken.	Yes	No	No	None
Parliamentary inquiry	To ask the chair about how to do something according to rules of order.	Yes	No	No	None
Previous question	To stop debate and vote right now on whatever motion is at hand.	No	Yes	No	Two-thirds
Privilege, personal	To make a personal request of the chair or the committee.	If urgent	No	No	None
Reconsider	To reopen for debate a motion previously passed.	No	Yes	Yes	Simple
Refer, commit	To halt debate, send motion to subcommittee or ad hoc committee before vote.	No	Yes	Yes	Simple
Remove from the table	To resume consideration of a motion previously tabled before the time set.	No	Yes	No	Simple
Rescind, repeal	To void the effect of a motion previously passed.	No	Yes	Yes	Two-thirds
Table	To put off further consideration of a motion until a later date and time.	No	Yes	No	Simple
Withdraw a motion	To allow a motion's maker to take back that motion after debate has begun.	Yes	No	No	Unanimous





BALTIMORE AREA SERVICE COMMITTEE OF N.A.  
HOSPITALS AND INSTITUTIONS SUBCOMMITTEE  
217 N. WARWICK AVENUE  
BALTIMORE, MD 21223



June 1, 2019

Greetings Baltimore Area Service,

Purpose of the Hospital & Institutions (H&I) subcommittee is to carry the message of recovery to addicts in hospitals and institutions who do not have full access to regular Narcotics Anonymous meetings. H&I presentations except for those in longer term facilities are intended to simply introduce those attending to some of the basics of the NA Program.

The subcommittee met on May 25, 2019 with 9 members who was present. The H&I subcommittee represent six programs in the Baltimore Area who receive H&I services. The Secretary and an alternate position are still vacant. PR and H&I chair met with Department of Public Safety and Correctional Services, Office of Volunteerism Programs and Services. It was 4 DPSCS Volunteer Coordinators who was present interested in NA H&I services. I'd did a short presentation on H&I services and explained our service structure operation throughout Freestate Region.

The objective was to explain our services and give H&I support for DPSC facilities that don't have H&I meetings. DPSCS Volunteer Coordinators explained in detail of what is required by volunteers. They explained how the H&I meeting will be managed. The Volunteer Activities Coordinator (Panel Coordinator) will be responsible for obtaining clearance through a full background check and orientation progress. However, the person who the coordinator (once approved) brings in to speak, will only get the short version of the background check. They talk about how NA should establish a liaison for each facility site. The liaison can serve more than one facility however they should be attendance at the weekly sessions. For more information on this process please see myself or PR chair, Antonio. I will also contact the regional chair for assistance from other areas in our region.

Northwest Hospital will be receiving H&I services from the Baltimore Area H&I starting in June. The meetings are Thursdays at 8 pm. We have one position available for an alternative coordinator who will serve as panel leader as well.

\*\*\*\*\*Below is the current opening for the following programs\*\*\*\*\*

Gaudenzia Woodland (Male Long-term Treatment Program) 3643 Woodland Avenue Balto. Md.  
Three positions open for Wednesday meetings only.

Turk House (Male & Female Treatment Program) Tues., Thurs., & Sat., 7pm -8 pm  
Coordinator position is available. Please see me if interested.

University of Maryland Midtown Campus (Psychiatric Treatment) 827 Linden Avenue Baltimore, Md. 21201  
one position is open for Alternate Coordinator.

We are grateful for the support of the recovering addicts in the Baltimore Area furthering our primary purpose, carrying the life-saving message to still-suffering addicts. Our next H&I subcommittee meeting is April 27, 2019 at 12:30 pm @ Service Center.

In Loving Service

Carolyn S. (H&I Chair) 443-413-4444 [Carocooks@gmail.com](mailto:Carocooks@gmail.com)  
Baltimore Area H&I

Coordinator: 1-year clean time. Coordinates the meetings among the panel leaders for the facilities. Report and attend the monthly H&I service subcommittee meeting. Holds a panel leader position. Responsible for training new panel leaders before they take on position.

Alternative Coordinator: 1-year clean time and is the back up for the coordinator and holds a panel leader position. Responsible for finding speakers to carry a NA message.

Panel Leader: 6 months clean time. Responsible for finding speakers to carry a NA message to the facilities. (subject to change)





**Baltimore Area Service Committee of  
N/A Public Relations Subcommittee  
217 North Warwick Avenue  
Baltimore, MD 21223**

Meeting Agenda  
May 25, 2019  
10am

Type of Meeting: Subcommittee Meeting

Meeting Facilitator: Antonio S.

Invitees: Herman K., Patty C., Lawrence H.

I. Call to order

II. Roll Call

III. Approval of last month minutes

IV. Open Issues

A.) Date set for Public Relation Learning Day August 17, 2019 the location we are looking for to having this is event is McKim's Center more will be revealed.

B.) Planning to reach out to probation office, and hospitals to place literature on their information racks.

C.) Present Public Relations Budget

D.) Since it's the end of the school year. We reached out to family and community engagement in reference to put on a presentation and a narcotic anonymous skit at the middle schools. We are going to push for the beginning of the school year more will be revealed.

V.) New Business

A.) Discuss the meeting with the members of the subcommittee in reference to the meeting we had with the staff of the correctional institute about taking narcotic anonymous meetings into the jails

B.) Planning to research on the status of renting a pavilion at a park to give a presentation to the public more will be revealed.

C.) We also reached out to the juvenile justice in reference to placing narcotic anonymous literature on their information rack. More will be revealed.

**Public Relation Chair  
Antonio Smith**

**443-630-4530**



BALTIMORE AREA SERVICE COMMITTEE OF N.A.  
WEB-SERVANT  
217 N. WARWICK AVENUE  
BALTIMORE, MD. 21223

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June 1, 2019

Greeting BASC Area members;

Thank you for allowing me to serve. I will do what is needed to be of service in this position. I would also like to thank all our members for being of service. Thank you for your time and commitment to serve. We encourage all members to come aboard and take on a commitment "...*because we can only keep what we have by giving it away*".

The website is currently up and running. We are currently at **0021895** views. My intention is to keep the Baltimore Area well informed with information concerning our fellowship. For monthly updates please be sure to visit (click-on) the following areas on the website: <https://www.baltoareana.org>

- Baltimore Area Special Events
- Current News Letter
- Calendar
- Clean time Calculator
- Updated Free State Schedule (May 2019)

If you have any questions or concerns, feel free to contact me via email [bascwebservant@yahoo.com](mailto:bascwebservant@yahoo.com). Thank you in advance for your time and cooperation.

Best Regards ,

Kia B.

Web-servant Chair  
[bascwebservant@yahoo.com](mailto:bascwebservant@yahoo.com)

In

Loving

Service





## Proposed Changes: Process for Regional Schedule Updates



### Current Method (Paper Method):

- Obtain Regional Schedule Update Form (wall pocket) and complete. Return to Wall Pocket at Free State Regional Center.
- Someone from Region (Literature Chair), verifies the completed form, updates a spreadsheet then forwards spreadsheet to Wayne (printer who prints out the schedules) and the Webteam Coordinator

	<b>FREE STATE REGION</b> <small>217 N Warwick, Baltimore, MD 21223 - Fax: 410-362-8505</small>	
<b>Regional Schedule Update Form</b> <small>Please fill out ALL the blanks * Incomplete forms will be returned!</small>		
<b>Today's date:</b> _____ <b>Type of change:</b> ADD REMOVE ADDRESS FORMAT TIME		
<b>Free State Area:</b> _____ <small>(Baltimore Bay Delmarva East of the Bay Northeast Freedom Northwest Ocean Gateway Small Wonder Susquehanna Westside)</small>		
<b>Meeting day:</b> SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY		
<b>Meeting time:</b> _____ <b>Group Name:</b> _____		
<b>Indicate old information AND change made:</b> _____		
<b>Facility Name:</b> _____ <b>Facility Address:</b> _____		
_____ <b>City, State</b> _____ <b>Zip</b> _____		
<b>Meeting format:</b> _____ <b>Select all of the CODES that apply:</b>		
<b>C</b> <small>Closed (addicts only)</small>	<b>D</b> <small>Discussion</small>	<b>W</b> <small>Wheelchair Accessible</small>
<b>TP</b> <small>Topic</small>	<b>St</b> <small>Step</small>	<b>T</b> <small>Tradition</small>
<b>Beg</b> <small>Beginner's</small>	<b>!</b> <small>Needs Support</small>	
<b>Sm</b> <small>Smoking</small>	<b>TS</b> <small>Text Study</small>	<b>RR</b> <small>Round Robin</small>
<b>Sp</b> <small>Speaker</small>	<b>Cpt</b> <small>Concept</small>	<b>Ⓢ</b> <small>New Meeting</small>
<b>Additional information (driving directions, room #, landmark, county, etc):</b> _____		
<b>Group contact (name and number):</b> _____		
<small>Please direct questions to: Free State Regional Service Center 410-566-4022</small>		



## Why Change:

The current method is time consuming, overly burdensome and paper driven. We are proposing this change to help ensure our meeting information whether its online or paper is consistent, accurate and current. The local members know their area meetings better than anyone and this method empowers them to update as needed instead of waiting to submit a paper form to another service body. As soon as meeting information is updated, the regional list is updated simultaneously. Sometimes by the time the paper meeting schedule is printed, (3 times a year), the information is not current. We want to help addicts find our meetings by having accurate and timely information available online or hardcopy

## Proposed New Method

### Phase 1

- All meetings and all their information, with formats, will be put into a Web Server called BMLT (Basic Meeting List Toolbox). This will help ensure the area, regional and world service meeting information is consistent
- Each area inside the Free State Region will administer their own area meetings and will pick a person to put the additions and changes into the Server. Each area will be assigned a unique User Login and Password provided by the Regional PR Webteam Coordinator. The person updating the list **will only have access to their area**. The Webteam will provide training as needed and be available for any questions or issues. We also will provide a guide to updating area meeting list in hardcopy
- There will be a meeting change form on the Free State Region website, and changes/additions/deletions will be sent to the local area's meeting administrator.
  - If an area doesn't have a meeting list coordinator, the Free State Region PR committee will administer the changes.

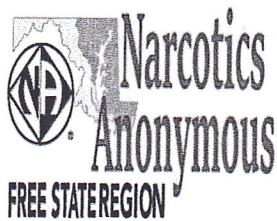
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## Phase 2

- Work with the Regional Literature subcommittee and Wayne (printer) on process to ensure information used to print copies of meeting schedules, is pulled from the BMLT. This is a change in policy and guidelines and will need to be presented to the RSC for approval. Those changes might include increasing the frequency of printing of meeting schedules
- Once in place throughout all the areas, we will begin updating the world services meeting database on a monthly basis
- Help inform the members of the ability to print meeting schedules directly from the website and enhance this feature



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